

Pre-Participation Physical Evaluation

Kansas State High School Activities Association • 601 SW Commerce Place • PO Box 495 • Topeka, KS 66601 • 785-273-5329

PPE

PHYSICAL EXAMINATION FORM

Name: _____ Date of birth: _____

Date of recent immunizations: Td _____ Tdap _____ Hep B _____ Varicella _____ HPV _____ Meningococcal _____

PHYSICIAN REMINDERS

1. Consider additional questions on more sensitive issues

- Do you feel stressed out or under a lot of pressure?
- Do you ever feel sad, hopeless, depressed, or anxious?
- Do you feel safe at your home or residence?
- Have you ever tried cigarettes, chewing tobacco, snuff, or dip?
- During the past 30 days, did you use chewing tobacco, snuff, or dip?

- Do you drink alcohol or use any other drugs?
- Have you ever taken anabolic steroids or used any other performance supplement?
- Have you ever taken any supplements to help you gain or lose weight or improve your performance?
- Do you wear a seat belt and use a helmet?

2. Consider reviewing questions on cardiovascular symptoms (questions 6–17).

EXAMINATION		
Height	Weight	Male <input type="checkbox"/> Female <input type="checkbox"/> BP (corrected for height/age) / (/) Pulse
Vision R 20/	L 20/	Corrected: Yes <input type="checkbox"/> No <input type="checkbox"/>
MEDICAL		
	NORMAL	ABNORMAL FINDINGS
Appearance <ul style="list-style-type: none">• Marfan stigmata (kyphoscoliosis, high-arched palate, pectus excavatum, arachnodactyly, arm span > height, hyperlaxity, myopia, MVP, aortic insufficiency)		
Eyes/ears/nose/throat <ul style="list-style-type: none">• Pupils equal• Gross Hearing		
Lymph nodes		
Heart * <ul style="list-style-type: none">• Murmurs (auscultation standing, supine, +/- Valsalva)• Location of point of maximal impulse (PMI)		
Pulses <ul style="list-style-type: none">• Simultaneous femoral and radial pulses		
Lungs		
Abdomen		
Genitourinary (males only)**		
Skin <ul style="list-style-type: none">• HSV, lesions suggestive of MRSA, tinea corporis		
Neurologic***		
MUSCULOSKELETAL		
Neck		
Back		
Shoulder/arm		
Elbow/forearm		
Wrist/hand/fingers		
Hip/thigh		
Knee		
Leg/ankle		
Foot/toes		
Functional <ul style="list-style-type: none">• Duck-walk, single leg hop		

*Consider ECG, echocardiogram, and referral to cardiology for abnormal cardiac history or exam. **Consider GU exam if in private setting. Having third party present is recommended.

***Consider cognitive evaluation or baseline neuropsychiatric testing if a history of significant concussion.

- ☐ Cleared for all sports without restriction
- ☐ Cleared for all sports without restriction with recommendations for further evaluation or treatment for _____

- ☐ Not cleared
- ☐ Pending further evaluation
- ☐ For any sports
- ☐ For certain sports _____
- *Reason _____

Recommendations _____

I have examined the above-named student and student history and completed the preparticipation physical evaluation. The athlete does not present apparent clinical contraindications to practice and participate in the sport(s) as outlined above. If conditions arise after the athlete has been cleared for participation, the physician may rescind the clearance until the problem is resolved and the potential consequences are completely explained to the athlete (and parents/guardians).

Name of healthcare provider (print/type) _____ Date _____

Address _____ Phone _____

Signature of healthcare provider _____, MD, DO, DC, PA-C, APRN
(please circle one)

ATTENTION PARENTS AND STUDENTS

KSHSAA ELIGIBILITY CHECK LIST

PPE shall not be taken earlier than May 1 preceding the school year for which it is applicable.

NOTE: Transfer Rule 18 states in part, a student is eligible transfer-wise if:

BEGINNING SEVENTH GRADER—A seventh grader, at the beginning of his or her seventh grade year, is eligible under the Transfer Rule at any school he or she may choose to attend. In addition, age and academic eligibility requirements must also be met.

BEGINNING NINTH GRADERS IN A THREE-YEAR JUNIOR HIGH SCHOOL—So that ninth graders of a three-year junior high are treated equally to ninth graders of a four-year senior high school, a student who has successfully completed the eighth grade of a two-year junior high/middle school, may transfer to the ninth grade of a three-year junior high school at the beginning of the school year and be eligible immediately under the Transfer Rule. Such a ninth grader must then as a tenth grader, attend the feeder senior high school of their school system. Should they attend a different school as a tenth grader, they would be ineligible for eighteen weeks.

ENTERING HIGH SCHOOL FOR THE FIRST TIME—A senior high school student is eligible under the Transfer Rule at any senior high school he or she may choose to attend when senior high is entered for the first time at the beginning of the school year. In addition, age and academic eligibility requirements must also be met.

For Middle/Junior High and Senior High School Students to Retain Eligibility

Schools may have stricter rules than those pertaining to the questions above or listed below. Contact the principal or coach on any matter of eligibility. A student to be eligible to participate in interscholastic activities must be certified by the school principal as meeting all eligibility standards.

All KSHSAA rules and regulations are published in the official *KSHSAA Handbook* which is distributed annually and is available at your school principal's office.

Below Are Brief Summaries Of Selected Rules. Please See Your Principal For Complete Information.

Rule 7 Physical Evaluation - Parental Consent—Students shall have passed the **attached evaluation** and have the written consent of their parents or legal guardian.

Rule 14 Bona Fide Student—Eligible students shall be a **bona fide undergraduate member** of his/her school in good standing.

Rule 15 Enrollment/Attendance—Students must be regularly **enrolled and in attendance** not later than Monday of the fourth week of the semester in which they participate.

Rule 16 Semester Requirements—A student shall not have more than two semesters of possible eligibility in grade seven and two semesters in grade eight. A student shall not have more than eight semesters of possible eligibility in grades nine through twelve, regardless of whether the ninth grade is included in junior high or in a senior high school.

NOTE: If a student does not participate or is ineligible due to transfer, scholarship, etc., the semester(s) during that period shall be counted toward the total number of semesters possible.

Rule 17 Age Requirements—Students are eligible if they are not 19 years of **age** (16, 15 or 14 for junior high or middle school student) on or before September 1 of the school year in which they compete.

Rule 19 Undue Influence—The use of **undue influence** by any person to secure or retain a student shall cause ineligibility. If tuition is charged or reduced, it shall meet the requirements of the KSHSAA.

Rules 20/21 Amateur and Awards Rules—Students are eligible if they have not **competed under a false name** or for money or merchandise of intrinsic value, and have observed all other provisions of the Amateur and Awards Rules.

Rule 22 Outside Competition—Students may not engage in **outside competition** in the same sport during a season in which they are representing their school.

NOTE: Consult the coach or principal before participating individually or on a team in any game, training session, contest, or tryout conducted by an outside organization.

Rule 25 Anti-Fraternity—Students are eligible if they are not members of any **fraternity** or other organization prohibited by law or by the rules of the KSHSAA.

Rule 26 Anti-Tryout and Private Instruction—Students are eligible if they have not participated in **training sessions or tryouts** held by colleges or other outside agencies or organizations in the same sport while a member of a school athletic team.

Rule 30 Seasons of Sport—Students are not eligible for more than **four seasons** in one sport in a four-year high school, three seasons in a three-year high school or two seasons in a two-year high school.

Student's Name _____

(PLEASE PRINT CLEARLY)

To be eligible for participation in interscholastic athletics/spirit groups, a student must have on file with the superintendent or principal, a signed statement by a physician, chiropractor, physician's assistant who has been authorized to perform the examination by a Kansas licensed supervising physician or an advanced practice registered nurse who has been authorized to perform this examination by a Kansas licensed supervising physician, certifying the student has passed an adequate physical examination and is physically fit to participate (*See KSHSAA Handbook, Rule 7*). A complete history and physical examination must be performed annually before a student participates in KSHSAA interscholastic athletics/cheerleading.

The annual history and the physical examination shall not be taken earlier than May 1 preceding the school year for which it is applicable. The KSHSAA recommends completion of this evaluation by athletes/cheerleaders at least one month prior to the first practice to allow time for correction of deficiencies and implementation of conditioning recommendations.

Parent or Guardian Consent

I do not know of any existing physical or any additional health reasons that would preclude participation in activities. I certify that the answers to the questions in the **HISTORY** part of the Preparticipation Physical Examination (PPE), are true and accurate. I approve participation in activities. I hereby authorize release to the KSHSAA, school nurse, certified athletic trainer, school administrators, coach and medical provider of information contained in this document. Upon written request, I may receive a copy of this document for my own personal health care records.

I acknowledge that there are risks of participating, including the possibility of catastrophic injury.

I hereby give my consent for the above student to compete in KSHSAA approved activities, and to accompany school representatives on school trips and receive emergency medical treatment when necessary. It is understood that neither the KSHSAA nor the school assumes any responsibility in case of accident. The undersigned agrees to be responsible for the safe return of all equipment issued by the school to the student.

**The above named student and I have read the
KSHSAA Eligibility Check List
and how to retain eligibility information listed in this form.**

For Middle/Junior High and Senior High School Students to Determine Eligibility When Enrolling

If a **negative** response is given to any of the following questions, this enrollee should contact his/her administrator in charge of evaluating eligibility. This should be done before the student is allowed to attend his/her first class and prior to the first activity practice. If questions still exist, the school administrator should telephone the KSHSAA for a final determination of eligibility. (*Schools shall process a Certificate of Transfer Form T-E on **all** transfer students.*)

YES NO

1. ☐ ☐ Are you a bona fide student in **good standing** in school? (If there is a question, your principal will make that determination.)
2. ☐ ☐ Did you **pass at least five new subjects (those not previously passed)** last semester? (*The KSHSAA has a minimum regulation which requires you to pass at least five subjects of unit weight in your last semester of attendance.*)
3. ☐ ☐ Are you planning to **enroll in at least five new subjects (those not previously passed)** of unit weight this coming semester? (*The KSHSAA has a minimum regulation which requires you to enroll and be in attendance in at least five subjects of unit weight.*)
4. ☐ ☐ Did you **attend** this school or a feeder school in your district last semester? (*If the answer is "no" to this question, please answer Sections a and b.*)
 - ☐ ☐ a. Do you reside with your parents?
 - ☐ ☐ b. If you reside with your parents, have they made a permanent and bona fide move into your school's attendance center?

The student/parent authorizes the school to release to the KSHSAA student records and other pertinent documents and information for the purpose of determining student eligibility. The student/parent also authorizes the school and the KSHSAA to publish the name and picture of student as a result of participating in or attending extra-curricular activities, school events and KSHSAA activities or events.

Parent or Guardian's Signature

Date

Student's Signature

Date

Birth Date

Grade

USD 265 SPORTSMANSHIP POLICY

The USD 265 Sportsmanship Policy promotes the board's citizenship goals for USD 265, and enhances the image of the Goddard school community among students, patrons and guests of the districts. The policy is applicable to students, sponsors, fans, and guests during school-sponsored events and activities.

The Board of Education is committed to a spirit of good sportsmanship as a means to achieve exemplary citizenship and to enhance the image of our school community among students, patrons, and guests of our district. To enhance and promote our sportsmanship and citizenship goals, all students, sponsors and fans representing our district are expected to display exemplary levels of sportsmanship during all school-sponsored events and activities. Should a student participant, coach, sponsor or attending patron exhibit such unsportsmanlike conduct that they are caused to be disqualified from or otherwise removed from an activity or sporting event, the following sanctions shall be imposed:

1. Any student, sponsor or coach who is ejected from an event for an unsportsmanlike action shall be suspended from the next date of competition or performance for which they are eligible and may suffer a more significant suspension up to and including exclusion for the remainder of the season or school year.
2. Suspensions for more than one date shall be at the discretion of the sponsor, coach, activities/athletic director and the building principal.
3. A suspension for one event or a longer term may extend into the next school year.
4. Disciplinary action taken against offending spectators may extend from a minimum of one event to a maximum of permanent suspension from all future USD 265 extracurricular activities for which spectators are invited and welcomed.
5. Long term (more than one event) suspensions will be imposed on student participants for similar or like activities or events. As an example, an ejection from an athletic event date will result in suspension from the next athletic event for which the student is eligible for competition. Being asked to leave a performing group (non-athletic) will result in suspension from the next non-athletic contest or performance date for which the student would be eligible. The activities/athletic director will be responsible for monitoring and recording the punishment for all students (athletic and non-athletic).

For clarification only, the definition of an unsportsmanlike act shall include, but not necessarily be limited to the following inappropriate and unacceptable actions:

1. Fighting or other physically inappropriate actions occurring during an event or competition that results in an ejection.
2. Abusive, rude, sarcastic or discourteous action that results in ejection from a school-sponsored performance or competitive event.
3. The use of vulgar language and/or obscene gesture directed toward any other participant, official or spectator that leads to an ejection from the event or competition.
4. Any inappropriate racial, ethnic or religious remark made toward another participant, official or spectator during an event which results in a disciplinary report.
5. In the case of spectators, wearing any clothing that reflects obscenity or an inappropriate racial, ethnic or religious theme.

GODDARD USD No. 265

ACTIVITY POLICY

In order for a student at Goddard to be involved in an activity he/she must abide by the following criteria:

1. He/she must be eligible in accordance with KSHSAA by passing five subjects of unit weight (aide, seminar, study hall, etc. are not of unit weight) the semester prior to participating for high school students, and the 9 weeks prior to participating for middle school students. Current enrollment and a student of "good standing" making appropriate progress is a minimum requirement for competition participation. Sponsors and coaches will submit standards if higher than this minimum to the Board of Education.
2. He/she must be a bona fide student in good standing in school. Areas include but are not limited to academics, attendance, discipline, and law abiding. The principal will make the final determination.
3. He/she must attend practice regularly. Absence from practice must be excused ahead of time by the coach/sponsor/teacher. If the student misses school, the coach/sponsor/teacher must be informed before practice. If the student leaves school, the student must notify the coach/sponsor/teacher prior to leaving. The coach/sponsor/teacher has the final say as to whether the miss will be excused. Even if the absence is excused, all conditioning work for that day will be made up. All other absences will be unexcused. First unexcused absence will result in the conditioning work being doubled and will be made up. Second unexcused absence will result in suspension for the next day of competition. Third unexcused absence will result in removal from the activity for the remainder of the season.
4. He/she must not use or have possession of alcohol, drugs or tobacco. Any student involved with the above-mentioned substances on school grounds, at a school activity, or while in any way representing Goddard schools will be (1) terminated from his/her team for the remainder of that sports season and (2) be subject to board policies regarding student behavior.
5. If any student is involved with these substances away from the school grounds or activities and it can be substantiated by a reliable source, such as the police, faculty member, or administration, he/she will be suspended for the activity for the next day of competition, will be placed on probation for all activities for the remainder of the current school year, and be referred to administration under the district intervention procedures.
6. If information is received from a source other than those listed above about a student being involved with alcohol, drugs or tobacco, the student will be counseled about this information (this shall be considered a warning). The student will be told of the intervention referral and intervention procedures will be implemented.
7. Probation means that if any further involvement with alcohol, drugs or tobacco becomes evident, the student will be removed immediately from the sport he/she is presently participating in for the remainder of the season.
8. He/she will follow all rules and regulations that are established by the coach/sponsor/teacher and will respect the authority of the coach/sponsor/teacher while under his/her supervision.
9. Band, stage band, flag corps, drill team, cheerleaders, debate and vocal music groups are all subject to the above rules and regulations. In these activities, however, due to classroom enrollment and credit requirements, the penalties will automatically apply to the performances of the group but will not result in automatic dismissal from the class.

We, the student and parents, have read and understand these policies. This form must be returned by all students participating in district activities.

Student Signature

Parent Signature

Date

CONFLICT OF STUDENT ACTIVITIES

It is the policy of Goddard High School to follow a specific procedure when dealing with problems which may arise as a result of a conflict between school sponsored activities. The following policy should be followed:

A. SCHEDULING THE SCHOOL FACILITIES:

The scheduling of school facilities will be placed on a first come first serve basis. No other activity will be scheduled at the same time or on the same date if a possibility exists that it will cause any inconvenience for the activity which has been scheduled first.

B. CONFLICTS WHICH MAY ARISE WHEN A STUDENT IS SCHEDULED TO PERFORM IN TWO OR MORE ACTIVITIES WHICH ARE BEING HELD ON THE SAME DATE AND SAME TIME.

It will be the policy of the school to support the activity which has the greatest degree of priority which has been determined as follows

Number one priority will be State contests of any type.

Number two priority will be Regional contests of any type.

Number three priority will be League contests of any type.

It is the feeling of the school that a student should participate in the contest which holds the greatest priority. If however, the parents of that student feel that they wish for him/her to participate in an activity which does not have priority, then they must submit to the school, at least one week in advance, a form stating which activity the student will participate in. This form may be obtained from the office.

Should the conflicting activities have less priority than a League contest, the student will be allowed to choose which contest he/she wishes to enter.

Coaches and sponsors go over this with YOUR student EARLY in the activity! In school of our size this is a rather critical area. Be sure your athletes and participants are aware of these possible conflicts.

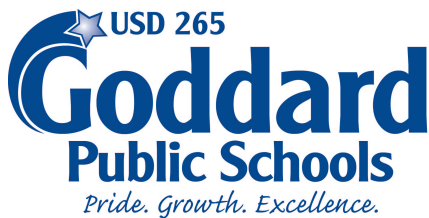
WE HAVE READ AND UNDERSTAND THE ABOVE POLICY.

PARENT

DATE

STUDENT'S SIGNATURE

DATE



GODDARD USD 265 INSURANCE FORM FOR ACTIVITIES

TO BE RETURNED TO SCHOOL OFFICE BY ALL STUDENTS
PARTICIPATING IN ACTIVITIES

Student Name: _____

School: _____

Sport(s): _____

Date Filed (Office Use): _____

Due to the expenses associated with injuries, USD 265 is concerned that all participants have adequate insurance coverage. Please check one of the following statements and complete other requested information.

____ Enrolled in Student Accident Insurance

*Please note that regular student insurance does not cover football. Separate football must be purchased. See K&K Insurance form for details.

____ Insurance as provided by the following:

Name of Insurance Company

Student Signature

Grade

Parent Signature

Date

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***** IMPORTANT – PLEASE READ CAREFULLY *****

KANSAS STATE HIGH SCHOOL ACTIVITIES ASSOCIATION CATASTROPHIC INJURY POLICY

Summary of Coverage

As a member of KSHSAA, your students participating in activities and interscholastic athletics under the jurisdiction of the Association have been provided with coverage beginning 8/1/2012 as follows:

- 1) Excess Athletic Participant Legal Liability coverage; \$500,000 per occurrence.
- 2) Excess Catastrophic Medical up to a \$5,000,000 maximum. *(\$25,000 deductible)
- 3) Catastrophic Cash Benefit; \$500,000 maximum.
- 4) Accidental Death and Dismemberment Benefit; \$10,000 maximum.
- 5) Aggregate Limit of Liability (Catastrophic Medical/ Catastrophic Cash): \$5,000,000

Lifetime Catastrophic Accident Medical Coverage

This policy provides coverage for students/athletes (grades 7-12) injured while participating in, practicing for or **traveling (as defined in the policy) to/from** activities/interscholastic athletics under the jurisdiction of KSHSAA. Mutual of Omaha provides this coverage to KSHSAA. Transportation of participant students is covered **only if** it is directly to or from the covered event, authorized by the school district and is paid for or subject to reimbursement by the school.

Kansas Agent for KSHSAA: Willis of Greater Kansas, Inc. -- Scot Buxton or Jan Mason
2348 SW Topeka Blvd
Topeka KS 66611
(877) 233-5155 / Fax (785) 233-7158

NOTE: This is only a brief summary of coverage and does not replace the policies. Refer to the policies for specific coverage wording, exclusions, and conditions. Policies are on file and available at the office of KSHSAA.

GODDARD USD 265 CONCUSSION & HEAD INJURY INFORMATION RELEASE FORM

This form must be signed by all student athletes and parent/guardians before the student participates in any athletic or spirit practice or contest each school year.

A concussion is a brain injury and all brain injuries are serious. They are caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. They can range from mild to severe and can disrupt the way the brain normally works. Even though most concussions are mild, **all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly.** In other words, even a “ding” or a bump on the head can be serious. You can’t see a concussion and most sports concussions occur without loss of consciousness. Signs and symptoms of concussion may show up right after the injury or can take hours or days to fully appear. If your child reports any symptoms of concussion, or if you notice the symptoms or signs of concussion yourself, seek medical attention right away.

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Symptoms may include one or more of the following:	
<ul style="list-style-type: none">• Headaches• “Pressure in head”• Nausea or vomiting• Neck pain• Balance problems or dizziness• Blurred, double, or fuzzy vision• Sensitivity to light or noise• Feeling sluggish or slowed down• Feeling foggy or groggy• Drowsiness• Change in sleep patterns	<ul style="list-style-type: none">• Amnesia• “Don’t feel right”• Fatigue or low energy• Sadness• Nervousness or anxiety• Irritability• More emotional• Confusion• Concentration or memory problems (forgetting game plays)• Repeating the same question/comment

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Signs observed by teammates, parents, and coaches include:
<ul style="list-style-type: none">• Appears dazed• Vacant facial expression• Confused about assignment• Forgets plays• Is unsure of game, score, or opponent• Moves clumsily or displays incoordination• Answers questions slowly• Slurred speech• Shows behavior or personality changes• Can’t recall events prior to hit• Can’t recall events after hit• Seizures or convulsions• Any change in typical behavior or personality• Loses consciousness

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What can happen if my child keeps on playing with a concussion or returns too soon?

Athletes with the signs and symptoms of concussion should be removed from play immediately. Continuing to play with the signs and symptoms of a concussion leaves the young athlete especially vulnerable to greater injury. There is an increased risk of significant damage from a concussion for a period of time after that concussion occurs, particularly if the athlete suffers another concussion before completely recovering from the first one (second impact syndrome). This can lead to prolonged recovery, or even to severe brain swelling with devastating and even fatal consequences. It is well known that adolescent or teenage athletes will often under report symptoms of injuries. And concussions are no different. As a result, education of administrators, coaches, parents and students is the key for student-athlete's safety.

If you think your child has suffered a concussion

Any athlete even suspected of suffering a concussion should be removed from the game or practice immediately. No athlete may return to activity after an apparent head injury or concussion, regardless of how mild it seems or how quickly symptoms clear, without written medical clearance from a Medical Doctor (MD) or Doctor of Osteopathic Medicine (DO). Close observation of the athlete should continue for several hours. You should also inform your child's coach if you think that your child may have a concussion Remember it is better to miss one game than miss the whole season. **When in doubt, the athlete sits out!**

Return to Practice and Competition

The Kansas School Sports Head Injury Prevention Act provides that **if an athlete suffers, or is suspected of having suffered, a concussion or head injury during a competition or practice, the athlete must be immediately removed from the competition or practice and cannot return to practice or competition until a Health Care Professional has evaluated the athlete and provided a written authorization to return to practice and competition.** An athlete is not to return to practice or competition the same day the athlete suffers or is suspected of suffering a concussion. It is recommended that an athlete's return to practice and competition should follow a graduated protocol under the supervision of the health care provider (MD or DO).

For current and up-to-date information on concussions you can go to:

<http://www.cdc.gov/concussion/HeadsUp/youth.html>

For concussion information and educational resources collected by the KSHSAA, go to:

<http://www.kshsaa.org/Public/General/ConcussionGuidelines.cfm>

We, the student and parent(s), have read and understand these policies. We acknowledge and agree to follow the guidelines as they are stated in the Kansas School Sports Head Injury Prevention Act.

Student-athlete Name Printed

Student-athlete Signature

Date

Parent or Legal Guardian Printed

Parent or Legal Guardian Signature

Date